

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
January 3, 2014

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, January 3, 2014 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

**Members Present**

Todd Trumbore, Vice Chair  
Geoffrey Wilson  
Ted Godlaski  
Patrick Whelan  
Tanya Fogle  
Kenneth Hemphill  
Karyn Hascal

**Occupations and Professions**

Lindsey Lane, Board Administrator

**Members Absent**

**Others in Attendance**

Angela Evans- Board Counsel (fill in)  
Mac Bell - Board Investigator

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Mr. Trumbore called the meeting to order at 10:01 a.m. New Board member Karyn Hascal was sworn in by Robin Vick of the Office of Occupations and Professions.

**Minutes**

Mr. Godlaski made a motion to accept the December 6, 2013 minutes as presented. Ms. Fogle seconded the motion. Motion carried.

**Financial Statement**

The Board reviewed their financial statement ending on December 31, 2013. Mr. Godlaski made a motion to approve the financial statement. Mr. Wilson seconded that motion and it carried.

**O&P Update**

Ms. Lane informed the Board that the office continues to work with the Commonwealth Office of Technology on the database/online license renewal project. The office had hoped for a for the project to "go-live" by December 24, 2013 but now expects a date of June 2014.

Ms. Lane reported all members may now check their payment information, re-print their W-2's, and set up direct deposit for their reimbursements through the Kentucky Human Resources Information Systems website.

The Office of State Budget Director is preparing the Governor's Recommended Budget and that Recommended Budget will be presented by Governor Beshear on January 21, 2014. The Public Protection Cabinets Division of Budgets will track the changes to the budget during each step of the Budget process and the Office of Occupations and Professions may be called upon to explain impacts of the budget as well.

The Kentucky General Assembly will convene its Regular Session on January 7, 2014.

The office is currently working to fill the vacant Board Administrator position. There is also an upcoming vacancy in the Resource Management Analyst II position. Justin Turner has accepted another position within state government with another cabinet. The office hopes to fill this vital position as soon as possible.

**Old Business**

The board discussed their options for who could speak on behalf of their Continuing Education at the Kentucky School in July. Mr. Wilson will get with Ms. Scharff to see who is scheduled to speak at this time. The Board will discuss further in their February meeting. There was also discussion on whether or not to keep the award for Alcohol and Drug Counselor of the Year. Some members felt there was little interest in nominating Counselors for the award and getting the word out for nominations was difficult. Other members felt it just needed a little more marketing. Ms. Hascal offered to work on some new marketing for nominations and the Board will continue with the award for 2014.

**New Business**

The Board was asked to hold their annual elections. Mr. Trumbore was nominated for Chair and declined. Mr. Wilson was then nominated for Chairman as well as Mr. Whelan. Mr. Whelan politely declined his nomination and made a motion for Mr. Wilson to serve as the new Chairman in 2014. Ms. Fogle seconded that motion and it carried. Ms. Fogle made a motion to keep Mr. Trumbore as the Vice-Chairman. Mr. Hemphill seconded that motion and it carried. Ms. Fogle made a motion to close the nomination and voting process. Mr. Godlaski seconded that motion and it carried.

Mr. Godlaski informed the Board he will be presenting a letter for the Board to review in their February meeting for all Alcohol and Drug Counselors regarding Degree Mills.

Mr. Trumbore discussed the IC&RC Strategic Planning Process and how they plan to move forward in the future. Several members were able to sit in during the conference call held in December regarding the issue and hope to stay up to date. Mr. Trumbore will keep everyone informed of the process.

**Complaint Committee/Board Counsel Report**

Complaint #1004 - Ongoing  
Complaint #1208 - Ongoing  
Complaint #1303 – Ongoing  
Complaint #1304 – Ongoing

**Application Review**

Mr. Whelan made a motion to accept the Applications recommendation as specified below:

- Steve Crumpler - Approved
- Carrie Koontz - Deferred
- Deborah Duvall - Deferred
- Thomas Terwilliger - Deferred
- Roscoe Stamper – Approved

Mr. Trumbore seconded the motion. Motion carried.

**Reciprocity Review**

Mr. Godlaski made a motion to accept the Application recommendation as specified below:

- William Peck – Deferred
- Angela McAllister – Deferred
- Sharon Clark - Approved

Mr. Whelan seconded that motion. Motion carried.

**Audit Review**

There were no audits to review in January

**Continuing Education Application Review**

Mr. Whelan made a motion to accept the Applications for Continuing Education as specified below:

- Addiction Recovery Care – Approved for 4.0 hours
- Seven Counties Services, Inc. – Approved for 3.0 hours
- Lee County ASAP – Approved for 6.0 hours
- Volunteers of America of KY, Inc. – Approved for 18.0 hours
- Volunteers of America of KY, Inc. – Approved for 37.0 hours
- AOC Drug Court Division – Approved for 15.5 hours

Mr. Godlaski seconded that motion. Motion carried.

**Reinstatement Application Review**

Mr. Whelan made a motion to accept the Applications for Reinstatement as specified below:

- Leo Hobbs – Denied

Mr. Trumbore seconded that motion. Motion carried.

**Travel**

Mr. Trumbore made a motion to approve payment of travel and per diem expenses for eligible members.

Ms. Hemphill seconded the motion. Motion carried.

**Next Meeting**

Complaint Committee – February 7, 2014 @ 9:30 a.m.  
Regular Board Meeting – February 7, 2014 @ 10:00 a.m.

Mr. Whelan made a motion to adjourn. Mr. Godlaski seconded the motion. Motion carried.

The meeting adjourned at 10:56 a.m.

**Kentucky Board of Certification of Alcohol and Drug Counselors**

**Geoff Wilson, Chairman**

Minutes prepared by Lindsey Lane, Board Administrator